

## CHS PPG

Clifton Hampden Surgery Patient Participation Group  
7pm in the Village Hall

### 1. Attendance

#### Present:

Chris Dupond -Chair (CD)	Amy Laker (AL)
Sue Colman (SC)	Dalleen Last (DL)
Estelle James (EJ)	Hilary Rogerson (HR)
Su Dodd (SD)	Christine McCulloch (CM)
Linda Champion (LC)	Dorien Grier (DG)
Regina Sheriff (RS)	Elaine Hornsby (EH)
Cathy Sinclair (CS)	

#### Apologies for absence:

Belinda Wilson (BW)	Anne Tomline (AT)
Verite Reilly-Collins (VR-C)	

- 2. Minutes of previous meeting AGM held on 8 September at 7pm in the Village Hall** – these short minutes prepared by Gerry Moscrop, had been sent out to all attendees, bar one (DG). As there were no objections, these minutes will be approved and signed by the Chair (DC)
- 3. Matters arising** – AL explained briefly about how Primary Care Networks operate together with Health Watch and PPGs. These are all NHS initiatives, the aim being to improve the services that can be provided and to share resources. However, there are more changes likely to occur in the future. AL felt that, although we one of four surgeries in one group, with Berinsfield, Long Furlong and Abingdon, the PPGs of each surgery will work more efficiently if they are independent. The PCN worked particularly well for the Covid-19 vaccination programme in the village hall.
- 4. Surgery news update** – DC raised the subject of the current arrangement for appointments and home visiting. Although he mentioned his own personal case, the following discussion was helpful to all present. EJ was very keen to reassure everyone that the current arrangement of phone call first has to continue until such time as things change with the Covid situation, but that this should not mean that anyone should feel that they are no longer receiving the service they've had before. The importance of setting up long-term care for patients at home was mentioned. AL stated that she is continually updating the surgery website and that it should be clear on that. DG mentioned that she hadn't found the site very user friendly for the question she wanted to ask. We were told that for questions, not related to appointments, one should use the 'Administration' button. AL will try to improve the website to improve this. She is also producing a new leaflet with information on how to book appointments etc. if unable to look on line. It was noted that for home visiting there are two paramedics based at the surgery who are available if required. There are now two dispensers. The box

for repeat prescriptions can also be used for comments or feedback from patients. HR Discussed latest arrangements for acquiring Covid vaccinations. She also noted that the Health Visitor has retired and there is no replacement. However, there is a room in the surgery for use if necessary. A new metal ramp is to be installed (the one used for the Covid vaccination programme in the village hall). DG and CM brought up the subject of the Neighbourhood Development Order. AL explained very clearly how important it was if we wanted to continue with the current staff at the surgery for them to move to a new purpos- built building within the next five years as the current surgery will by then be no longer fit for purpose. They patients will benefit from many more facilities as ours is a small surgery (3.500 patients). The classification for a 'small surgery' is 10,000. SC thanked the surgery and staff for the excellent service they provide.

5. **Appointment of new committee members** – SC asked to be relieved of her duty as secretary but said she was willing to be on the committee. SD kindly agreed to take over from her. It was agreed that a smaller committee for interim meetings would be more efficient. However, AL was keen to continue to hold more open meetings as well. No other members were invited to volunteer. AL offered to approach members herself before the next meeting.
6. **Newsletter** – Verity was unable to attend but asked if the PPG wished her to continue with the newsletter and, if so, which subjects she should cover. AL agreed to follow this up.
7. **Surgery News** – notifying patients – Surgery website, The Bridge and Village Notice Boards
8. **SWOLF** – South West Oxfordshire Locality Forum. Dalleen Last explained briefly about the Forum. If anyone wishes to learn more about it, please contact Dalleen.
9. **Any other business** – there were no further questions. A suggestion was made to invite guest speakers to some meetings (Voluntary Services, Disability (Emma, Social Prescriber) and someone from the surgery describing the services they provide.
10. **Date of next meeting** - Thursday, 10<sup>th</sup> February 2022 at 7pm in the village hall.